



OFFICE OF THE UNIVERSITY REGISTRAR
SOL PLAATJE UNIVERSITY
Luka Jantjie House
Private Bag X5008, KIMBERLEY, 8300
Chapel Street, KIMBERLEY, 8301
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REGISTRATION INFORMATION FOR 2018 FIRST YEAR STUDENTS

Please take note of the following dates and arrangements regarding the 2018 registration period.

First Year students will register on **Monday 29 January 2018 and Tuesday 30 January 2018** at the Luka Jantjie House, Chapel Street, Kimberley. Registration will take place between **08:00 and 16:30**. There will be directions to the different venues.

IMPORTANT: Please bring the following documentation to registration:

- **TWO CERTIFIED COPIES OF YOUR IDENTITY DOCUMENT/PASSPORT**
- **ORIGINAL AND TWO CERTIFIED COPIES OF YOUR MATRIC CERTIFICATE/ STATEMENT OF RESULTS**
- **FINANCIAL PROOF:**
 - (A) **UPFRONT TUITION FEE PAYMENT**
 1. **R5 000.00** is required to be paid prior to registration **if unfunded**. (Proof of payment needs to be submitted.)
 2. Students who have confirmation of a bursary from an organisation **do not have to make** the upfront payment. (Proof of bursary needs to be submitted.)
 - (B) **CONFIRMATION OF RESIDENCE PLACE**
 1. Payment of **R5 000.00** is required to confirm a place in residence (proof needs to be submitted) **if unfunded**.
 2. Students who have confirmation of a bursary must submit proof thereof and the upfront residence amount is waived.

(C) **APPEAL PROCESS**

Those who are unable to afford the upfront payments, need to submit a letter of appeal to the University Registrar with a full motivation, supported by a statement of the family income and to include all efforts made to secure alternate sources of funding.

SPU BANKING DETAILS:

FIRST NATIONAL BANK:

Branch: Kimberley

Branch Code: 230102

Account number: 62516049873

Account Holder: Sol Plaatje University

Account type: Deposit only

Reference: SPU Student Number (Same as the Application Number)

All students should note that irrespective of the source of funding, you are liable for all fees due and payable to the Sol Plaatje University.

Regards



MR R NAIDOO

UNIVERSITY REGISTRAR