



**OFFICE OF THE UNIVERSITY REGISTRAR
SOL PLAATJE UNIVERSITY**

Private Bag X5008, KIMBERLEY, 8300
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Tel. +27 (0)53 491 0119
e-mail: registrar@spu.ac.za
Website: www.spu.ac.za

REGISTRATION INFORMATION FOR 2019 FIRST YEAR STUDENTS

Please take note of the following dates and arrangements regarding the 2019 registration period.

First Year students will register on **Monday 28 January 2019 and Tuesday 29 January 2019** at the Luka Jantjie House, Chapel Street, Kimberley. Late registration will take place on **Friday 01 February 2019**. Registration will take place between **08:00 and 16:30**. There will be directions to the different venues.

IMPORTANT: Please bring the following documentation to registration:

- **TWO CERTIFIED COPIES OF YOUR I.D.**
- **ORIGINAL AND TWO CERTIFIED COPIES OF YOUR MATRIC CERTIFICATE / STATEMENT OF RESULTS**
- **FINANCIAL PROOF:**

(A) UPFRONT TUITION FEE PAYMENT

1. **R5 000.00** is required to be paid prior to registration (proof needs to be submitted) **if unfunded**.
2. Students who have confirmation of a bursary from an organisation **do not have to make** the upfront payment. (Proof needs to be submitted).

(B) CONFIRMATION OF RESIDENCE PLACE

1. Payment of **R5 000.00** is required to confirm a place in residence (proof needs to be submitted) **if unfunded**.
2. Students who have confirmation of a bursary must submit proof thereof and the upfront residence amount is waived.

(C) APPEAL PROCESS

Those who are unable to afford the upfront payments, need to submit a letter of appeal to the University Registrar with a full motivation, supported by a statement of the family income and to include all efforts made to secure alternate sources of funding.

SPU BANKING DETAILS:

FIRST NATIONAL BANK

Account number: 62516049873

Reference: SPU Student Number (Very important)

Branch: Kimberley

Account Holder: Sol Plaatje University

Branch Code: 230102

Account type: Deposit only

All students should note that irrespective of the source of funding, you are liable for all fees due and payable to the Sol Plaatje University.

Regards

Mr. R. Naidoo
University Registrar