**Peer Mentor applications for 2023**

Please note that the application for peer educators is open. Those interested must upload the completed application form and previous semester/year academic transcript to the link provided no later than 30 November 2022 COB.

This opportunity is open to 3rd year 2023 students.

**Minimum Requirements**

1. Applicants must be strong academically – An average of 65% and above across the programme– not have repeated a module.
2. Have no disciplinary record
3. Experience in report writing
4. Good communication skills
5. Participation in a leadership will be an advantage

**An interview will be conducted to determine suitability**

A job description included

|  |  |
| --- | --- |
| **Job title** | Peer Mentor |
| **Position** | To develop and maintain relationships with and aid and support for first-year students (focus on a smooth transition, acclimation, and a sense of belonging).  |
| **Division** | Student Affairs |
| **Minimum Qualifications** |  Applicants must be strong academically – An average of 65% and above across the programme– not have repeated a module.Have no disciplinary recordExperience in report writingGood communication skillsGood time manage skillsExperience in leadership role will be an advantage |
| **Key Responsibilities** | Training 1. Attend and participate in training sessions prior to the start of each semester.
2. Be available to support FYE programming. Calendar to be provided.)
3. Attend monthly peer mentor meetings to provide updates to the Mentoring Coordinator regarding your assigned mentee group’s progress.
4. Meet individually with the Student Counsellor for supervision.

Mentoring1. Schedule and conduct monthly virtual/online meetings with your assigned mentee group to discuss academic and social adjustment at the university, concerns, and successes as well as provide updates and beneficial information.
2. Meet one-on-one with your assigned mentees bi-weekly – virtually/physically
3. Assist in the planning, coordinating, implementation, and evaluation of the First Years Orientation Programmes.
4. Assist in the development, implementation, and evaluation of various programs within the DSA.
5. Understand and abide by all Sol Plaatje University policies.
6. Assist in the advertising and dissemination of information for various programs by DSA.
7. Educate new students about various resources and student services available at Sol Plaatje University.
8. Participate in formal evaluations and assessments of the program.
 |
| **Knowledge, skills, and abilities** | Excellent interpersonal and communication skills (written and verbal)Able to work in a multi-cultural settingAbility to apply study strategies, goal setting, organizational skills & time management in sessions |