STUDY ASSISTANCE APPLICATION CHECKLIST

NCPETF

PLEASE ATTACH CERTIFIED COPIES

1	Certified copy of applicant's clear Id	
2	Certified copy of grade 11 results, if presently in grade 12	
3	Cerified copy of final grade 12 results/Statement of results	
4	Certified proof of acceptance letter from the Institution of Higher Education	
5	Proof of registration (If registred at tertiary institution)	
6	Full academic results if studying at tertiary institution or previously enrolled	
7	1. Certified proof of income of both parent (s) guardian (s) co-debtor (s) spouse	
	2. Child grants and pension slips should be confirmed by official documents from SASSA	
	3. In case where parent (s) guardian (s) or spouse are unemployed proof of such from Department of Labour or affidavit must be attached	
8	Self employed person must attach the latest Financial Statement and Tax assessment	
9	1. Certified Id copy of parent (s) guadian (s) co-debtor (s) spouse	
	2. Certified copy of the death certificate of parent (s) guardian (s) spouse	
10	1. Certified proof of acceptance letter from the Institution of Higher Education	
11	2. Certfied copy of marriage certificate	
12	If parent (s) is divorced copy of divorce decree must be attached.	
13	If Application is an orphan or fostered authentic legal documents from a social worker or department of justice must be attached.	
14	In case of a single parent proof of such from school principal or affidavit must be attached	
15	Guardian must submit affidavit stating that he/she is taking care of the child.	
16	Original application form, duly completed once successful	
17	Copy of Signed contract	
18	Administration	
19	Checked by:	
20	Date:	